



## FIRST THINGS FIRST

*The right system for bright futures*

### Request for Grant Application Amendment #1

**Request for Grant Application No.:** FTF-MULTI-10-0007-00  
**Request for Grant Application Title:** North Phoenix and South Phoenix Regional Partnership Councils – Nurse-Family Partnership Home Visitation  
**Release Date:** March 5, 2009  
**Issuing Agency:** Arizona Early Childhood Development and Health Board, First Things First  
**Due Date:** April 17, 2009  
**Receipt/Opening Location:** First Things First  
4000 N Central Avenue, Suite 800, Phoenix, AZ 85012  
**Contact:** [grants@azftf.gov](mailto:grants@azftf.gov)  
Fax (602) 265-0009

**A SIGNED COPY OF THIS AMENDMENT SHALL BE RECEIVED AT THE ABOVE AGENCY LOCATION (PREFERRABLY WITH THE SOLICITATION RESPONSE) PRIOR TO THE DUE DATE AND TIME. IT IS NECESSARY TO RETURN THIS FORM ONLY IF YOU ARE RESPONDING TO THE SOLICITATION. THIS SOLICITATION IS AMENDED AS FOLLOWS:**

#### **Beginning on Page 1:**

##### **Title Reads**

North Phoenix and South Phoenix Regional Partnership Councils

##### **Title Should Read**

South Phoenix Regional Partnership Council

#### **Page 6:**

##### **Reads**

The Regional Partnership Council(s) that are involved in the release of this Request for Grant Application include the following:

- North Phoenix Regional Partnership Council
- South Phoenix Regional Partnership Council

An applicant may choose to submit a single application to serve either or both Regional Partnership Council areas; however, a separate budget must be submitted for each Regional Partnership Council area to be served.

##### **Should Read**

The Regional Partnership Council that is involved in the release of this Request for Grant Application includes the following:

- South Phoenix Regional Partnership Council

## **Pages 6 – 7:**

### **Reads**

#### **What is the Total Funding Amount Available in this Request for Grant Application?**

This is a twelve (12) month contract with an option for renewal for two (2) additional twelve (12) month periods. Total funds available are approximately \$1,000,000 for the South Phoenix Regional Partnership Council for the first Funding Period. Total funds available are approximately \$500,000 for the North Phoenix Regional Partnership Council for the first funding period. First Things First reserves the right not to award the entire amount of available funds or to award an amount that is greater than the posted available funds. Renewal will be contingent upon satisfactory contract performance, evaluation and availability of funds. One or multiple awards may be made. Applicants may apply for one or both regional area grants.

### **Should Read**

#### **What is the Total Funding Amount Available in this Request for Grant Application?**

This is a twelve (12) month contract with an option for renewal for two (2) additional twelve (12) month periods. Total funds available are approximately \$1,000,000 for the South Phoenix Regional Partnership Council for the first Funding Period. First Things First reserves the right not to award the entire amount of available funds or to award an amount that is greater than the posted available funds. Renewal will be contingent upon satisfactory contract performance, evaluation and availability of funds. One or multiple awards may be made.

## **Page 7:**

### **Reads**

The North Phoenix Regional Partnership Council (RPC) and the South Phoenix Regional Partnership Council (RPC) had identified the need for regional implementation of the following strategies:

- Expand or establish new home visitation programs that support parents and caregivers in their ability to promote their children's optimal development and health.
- Support, enhance, and implement home visitation programs and services that provide parents and caregivers access to information, resources, and high-quality social support.

Both Regional Partnership Councils desire for home visiting services to be delivered in the region using the Nurse-Family Partnership model.

### **Should Read**

The South Phoenix Regional Partnership Council (RPC) had identified the need for regional implementation of the following strategies:

- Expand or establish new home visitation programs that support parents and caregivers in their ability to promote their children's optimal development and health.
- Support, enhance, and implement home visitation programs and services that provide parents and caregivers access to information, resources, and high-quality social support.

The Regional Partnership Council desires for home visiting services to be delivered in the region using the Nurse-Family Partnership model.

## **Page 7 – 8:**

### **Reads**

The North Phoenix Regional Partnership Council serves, and applications submitted in response to this RFGA must serve, the City of Phoenix including zip codes 85021, 85020, 85022, 85023, 85024, 85027, 85028, 85029, 85032, 85050, 85051, 85053, 85054, 85085, 85086, 85087, 85302, 85304, and 85306. The target population for the Home Visitation – Nurse Family Partnership model must include communities with a higher incidence of single-parent, female-headed households (i.e., zip code areas 85020, 85021, 85022, 85023, 85027, 85029, 85032, 85051, 85053, 85302, 85304, and 85306), higher incidence of teen parents (i.e., zip code areas 85020, 85021, 85023, 85029 and 85032), as well as medically underserved areas of the community (zip code area 85087), and those families who are referred by identified community partners.

**Should Read**

Delete the entire paragraph.

**Page 8:**

**Reads**

This strategy targets families with children birth through five years of age and engages families at all levels. The targeted service numbers include at least 125 families (unduplicated numbers) in the North Phoenix area, and at least 250 families (unduplicated numbers) in the South Phoenix area.

**Should Read**

This strategy targets families with children birth through five years of age and engages families at all levels. The targeted service numbers include at least 250 families (unduplicated numbers) in the South Phoenix area.

**Page 8:**

**Reads**

Home visiting and implementation of the Nurse-Family Partnership Model was chosen by the two regions for several reasons. A regional needs and assets assessment of each region revealed a lack of sufficient quality family support and education services to assist families in developing the necessary skills to support their children’s optimal development and health. There is also a lack of capacity among available home visitation programs to meet the needs of all families in the region in addition to a limited geographic service area of available programs. Generally, children in both regions are not receiving appropriate and timely well-child visits and immunizations.

**Should Read**

Home visiting and implementation of the Nurse-Family Partnership Model was chosen by the region for several reasons. A regional needs and assets assessment of the region revealed a lack of sufficient quality family support and education services to assist families in developing the necessary skills to support their children’s optimal development and health. There is also a lack of capacity among available home visitation programs to meet the needs of all families in the region in addition to a limited geographic service area of available programs. Generally, children in the region are not receiving appropriate and timely well-child visits and immunizations.

**Page 9:**

**Reads**

The South Phoenix Regional Council and the North Phoenix Regional Council recommend the “Nurse Family Partnership” model be used with first-time parents and/or teen parents to better address prenatal and healthy birth outcomes.

**Should Read**

The South Phoenix Regional Council recommends the “Nurse Family Partnership” model be used with first-time parents and/or teen parents to better address prenatal and healthy birth outcomes.

**Page 10:****Reads**

The primary focus of home visiting services for both the South Phoenix and the North Phoenix areas is to promote effective parenting and improve birth outcomes.

**Should Read**

The primary focus of home visiting services for the South Phoenix area is to promote effective parenting and improve birth outcomes.

**Page 11:****Reads**

The North Phoenix and South Phoenix Councils expect that community referral sources for this model such as community high schools, juvenile probation staff, family resource centers, existing community network groups, hospitals, child care centers and faith-based communities will be established by the grantee(s).

**Should Read**

The South Phoenix Council expects that community referral sources for this model such as community high schools, juvenile probation staff, family resource centers, existing community network groups, hospitals, child care centers and faith-based communities will be established by the grantee(s).

**Page 12:****Reads**

In administering the home visiting program, the Applicant who becomes a successful grantee will prioritize home visitation for families who do not meet eligibility requirements for existing programs operating in the regions, and focus services on the target populations identified by the two Regional Partnership Councils. It is important to note that family participation in home visitation services is voluntary and must be provided free of charge to the family.

**Should Read**

In administering the home visiting program, the Applicant who becomes a successful grantee will prioritize home visitation for families who do not meet eligibility requirements for existing programs operating in the region, and focus services on the target populations identified by the Regional Partnership Council. It is important to note that family participation in home visitation services is voluntary and must be provided free of charge to the family.

**Page 12:****Reads**

The intent of the North Phoenix Regional Partnership Council is that a total of \$500,000 has been designated for Nurse Family Partnership model, with costs estimated at \$4,500 - \$5,000 per family with a minimum of 5 FTE employees to serve 125 families (each FTE employee would carry a minimum caseload of 25 families). There is an additional \$25,000 included to be utilized for outreach activities to promote awareness of the services, coordinate referrals and work with other community programs.

**Should Read**

Delete the entire paragraph.

**Page 15:****Reads**

5. Describe any external agency partnerships, additional resources, establishing or strengthening relevant relationships with consultants or providers necessary to successfully implement the program or strategy. Provide a narrative description of how your organization coordinates and collaborates with other organizations and agencies to ensure a seamless service delivery system is being established. In your description, include specific examples of coordination and collaboration that worked well and why. Describe your agency's history of collaboration with community and neighborhood-based entities in the North and South Phoenix regions.

**Should Read**

5. Describe any external agency partnerships, additional resources, establishing or strengthening relevant relationships with consultants or providers necessary to successfully implement the program or strategy. Provide a narrative description of how your organization coordinates and collaborates with other organizations and agencies to ensure a seamless service delivery system is being established. In your description, include specific examples of coordination and collaboration that worked well and why. Describe your agency's history of collaboration with community and neighborhood-based entities in the South Phoenix region.

**Page 17:****Reads**

The strategies chosen by the North and South Phoenix Regional Partnership Councils to address the needs of the regions are as follows:

**Should Read**

The strategies chosen by the South Phoenix Regional Partnership Council to address the needs of the region are as follows:

**Page 17:****Reads**

17. Describe how the target population will be recruited and how recruitment efforts will target single-parents, females who are heads of households, teen parents, and medically underserved families in both areas, and pregnant, at-risk women (especially African-American or Hispanic women) residing in the South Phoenix area.

**Should Read**

17. Describe how the target population will be recruited and how recruitment efforts will target single-parents, females who are heads of households, teen parents, and medically underserved families, and pregnant, at-risk women (especially African-American or Hispanic women) residing in the South Phoenix area.

**Page 18:**

**Reads**

18. Describe the plan to prioritize services for the identified targeted areas of the North Phoenix and South Phoenix Regional Partnership Councils.

**Should Read**

18. Describe the plan to prioritize services for the identified targeted areas of the South Phoenix Regional Partnership Council.

**Page 28:****Reads**

Programmatic reports and requests for program and budget changes must be sent to:  
First Things First  
Regional Division –North Phoenix and South Phoenix Regional Partnership Councils  
4000 N. Central Avenue, Suite 800  
Phoenix, AZ 85012

**Should Read**

Programmatic reports and requests for program and budget changes must be sent to:  
First Things First  
Regional Division – South Phoenix Regional Partnership Council  
4000 N. Central Avenue, Suite 800  
Phoenix, AZ 85012

**Page 28:****Reads**

Financial reimbursement requests must be sent to:  
First Things First  
Finance Division – North Phoenix and South Phoenix Regional Partnership Councils  
4000 N. Central Avenue, Suite 800  
Phoenix, AZ 85012

**Should Read**

Financial reimbursement requests must be sent to:  
First Things First  
Finance Division – South Phoenix Regional Partnership Council  
4000 N. Central Avenue, Suite 800  
Phoenix, AZ 85012

**Page 31:****Reads**

**2.7 Notices. All notices, requests, demands or communications by either party to this Agreement, pursuant to or in connection with this Agreement shall be in writing and shall be delivered in person or shall be sent by the United States Postal Service, certified mail, return receipt requested, to the respective parties at the following addresses:**

**Program:**

First Things First  
Regional Division – North Phoenix and South Phoenix Regional Partnership Councils

4000 N. Central Avenue, Suite 800  
Phoenix, AZ 85012

Finance:

First Things First  
Regional Division – North Phoenix and South Phoenix Regional Partnership Councils  
4000 N. Central Avenue, Suite 800  
Phoenix, AZ 85012

**Should Read**

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First Things First  
Regional Division –South Phoenix Regional Partnership Council  
4000 N. Central Avenue, Suite 800  
Phoenix, AZ 85012

Finance:

First Things First  
Regional Division – South Phoenix Regional Partnership Council  
4000 N. Central Avenue, Suite 800  
Phoenix, AZ 85012

**Page 48:**

**Attachment E Reads**

1. The Offeror must state a firm, fixed total guaranteed not-to-exceed amount of funds requested for the Grant.

Total Funds Request per Regional Partnership Council		Regional Partnership Council Areas to be Served
<input type="checkbox"/>	\$	North Phoenix
<input type="checkbox"/>	\$	South Phoenix

**Please Note: A separate line item budget and budget narrative must be included for each Regional Partnership Council area to be served.**

\$\_\_\_\_\_ Total Funds Requested

**Attachment E Should Read**

1. The Offeror must state a firm, fixed total guaranteed not-to-exceed amount of funds requested for the Grant.

\$\_\_\_\_\_ Total Funds Requested

**Page 49:**

**Attachment F Reads**

While you must use this format, you may reproduce it with Word Processing or Spreadsheet software. Limit your budget line items to the following categories: Personnel, Fringe Benefits, Professional Services, Travel, Pass-Through (i.e. Sub grants), Other Operating Expenses and Administrative/Indirect Costs. **Please Note: A separate line item budget and budget narrative must be included for each Regional Partnership Council area to be served.**

**Attachment F Should Read**

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**Page 50:**

**Attachment F Reads**

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**ALL OTHER PROVISIONS OF THE SOLICITATION SHALL REMAIN IN THEIR ENTIRETY.**

**APPLICANT HEREBY ACKNOWLEDGES RECEIPT  
AND UNDERSTANDING OF THE ABOVE  
AMENDMENT.**

THE ABOVE REFERENCED SOLICITATION  
AMENDMENT IS ISSUED THIS DATE  
Friday, March 13, 2009

Jeanne Weeks

Grants and Contracts Procurement Specialist

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Typed Name & Title